



INDIANA DEPARTMENT OF TRANSPORTATION

Driving Indiana's Economic Growth

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January 03, 2011

Ms. B. Craney
Courtland Title & Escrow, Inc.
245 Morton Ave
Martinsville, IN 46151

SU: Consultant Prequalification

Dear Ms. B. Craney:


The Consultant Prequalification Modification Package submitted on December 27, 2010 has been reviewed by this office. Your firm has been prequalified to provide consulting services to the Indiana Department of Transportation (INDOT) in the work groups listed on the attached Worktype certification, effective January 03, 2011. This approval supersedes any previous approval for prequalification, but is subject to revision or modification in accordance with the most current edition of the INDOT Consultant Prequalification Manual. This approval will expire on December 31, 2012.

The Worktypes for which your firm is prequalified to provide are considered Unit Price Only Services. Your firm's annual contracting capacity will be \$236,000.00. The selection capacity is based on your submitted financial information for the fiscal period that ended on December 31, 2010.

You are required to submit a modification package in the event of any changes in firm ownership, firm address, form of business entity under which the firm operates, manpower significant enough to affect the firm's qualifications or capacity (or operations of laboratories, facilities, etc.), financial status (such as filing for bankruptcy), or any other change which affects an element INDOT considers when prequalifying a consultant. The Consultant must notify INDOT within 15 days of any change in the information provided in its Prequalification Package and to submit a modification package in a timely manner. Failure to submit a modification package will result in the loss of the Consultants Prequalification Status.

KBM
cc: file

Respectfully,


Karen B. Macdonald, P.E.
Prequalification Engineer

Prequalified WorkType Certification

Issued By

Indiana Department of Transportation

Date Printed: 01/03/2011

Courtland Title & Escrow, Inc.

Valid Work Groups

Effective: January 03, 2011

Expires on: December 31, 2012

WorkType Code	WorkType Description
12.2	Title Research
12.7	Closing



Karen B. Macdonald, P.E.
Prequalification Engineer